

NEW ENGLAND CONSERVATORIUM of MUSIC

2018 MINI MINSTRELS ENROLMENT

Steps 1-6 MUST be completed before enrolment can be processed.

Step 1: Parent/Guardian Details Family ID number:

Parent/Guardian No 1

Surname _____ Given Name _____

Address _____

Mobile _____ Tel _____

Email _____

Parent/Guardian No 2

Surname _____ Given Name _____

As Above or:

Address _____

Mobile _____ Tel _____

Email _____

• Postal & Email Address of person responsible for fee payment:

Parent/Guardian 1 OR Parent/Guardian 2 OR As below:

Step 2: Student Details Student ID number:

Surname _____ 1st Name _____

Female Male Date of Birth _____ Age (years) _____

- Pre-School Class:
- Babes (Thurs)
 - Babes (Tues)
 - 1 Year Class (Fr)
 - 2 Year Class (Fri)
 - 3/4 Year Class (Fri)
 - Family Class (Sat 9am)
 - Family Class (Sat 10am)

Health Information: The student has a medical condition/s that may require medical attention/ supervision during classes:

Additional Demographic Information (optional)

- Is the student of Aboriginal/Torres Strait descent? Yes No
- Is English their 2nd language? Yes No

Step 4: Payment Options

I have checked the Fee Pay Options and payment dates on the Information Form, and will pay the Term Fee by the following payment option & due date

Early Bird Discount Fee – by 5pm Friday before term starts

- \$110 for 30 minute pre-school classes
- \$125 for 45 minute pre-school classes

OR

Standard Fee – by 5pm Friday of Week 3 of the term

- \$120 for 30 minute pre-school classes
- \$135 for 45 minute pre-school classes

OR

Late Payment Fee - after 5pm Friday of Week 3 of the term

- \$155 for 30 minute pre-school classes
- \$170 for 45 minute pre-school classes

Family payment plan – I have agreed on an individual instalment payment plan with NECOM administration

Pay Full Year in Advance – Pay full year in advance and receive a 5% discount on the annual fee. Refunds granted for withdrawals giving 6 weeks' notice less NECOM discount given.

I will make payment by:

Mail: Cheque or money order made out to 'NECOM Ltd' with full student name written on the back for reference to NECOM, PO Box 1313, Armidale NSW 2350

Direct Transfer: BSB 932000 & A/C 694170 (full student name as reference)

Cash: In person only at NECOM Office

Telephone: 02 6788 2135 (Credit card only)

Credit Card Visa MasterCard

Cardholder Name: _____

Card Number: _____

Signature: _____ Expiry Date __/__/__ CCV _____

Step 5: Enrolment Requirements

I have read and will uphold the Enrolment Terms & conditions, including class attendance, absence/cancellation policy.

I have read and will uphold the Fee Payment Terms & Conditions, including payment options, refunds/cancellation notification.

I understand enrolment is for the full year unless I give written notice to cancel my enrolment 4 weeks before the start of the term.

I understand that NECOM may take and use photography or videos of activities & participants for promotional & archival purposes.

Signed Parent/Guardian No 1

_____ Date _____

Signed Parent/Guardian No 2

_____ Date _____

Step 6: Return your 2018 Enrolment and Fee Payment:

By mail:

NECOM, PO Box 1313, Armidale NSW 2350

In person:

NECOM, Level 1, CB Newling Building (Old Teachers College)
Cnr Mossman & Faulkner Streets, Armidale, 2350

2018 Office Opening Hours during School Term

Monday, Wednesday, Thursday 9am-5pm

Tuesday 9am-6pm,

Friday 9am-4pm

