

MINI MINSTRELS PROGRAM 2018

Music is the fundamental art for children. It is essential to their learning, concentration, aural perception and the way they comprehend the abstract. It allows the child to develop all the faculties that assist learning later on.



NECOM's popular **Mini Minstrels Early Childhood Music Program** is a fun filled introduction to music for preschool children – from babies through to four+ years. As a *Music on the Lap'* program for the child and their mum, dad, grandparent and/or carer, classes take place in a happy environment with inspiring activities such as action songs, dancing, music games, listening, speech rhymes, story-telling with music, improvisation and playing NECOM's beautiful percussion instruments for children. The big kids (parents or family members) have the best time of all!

Mini Minstrels Program 2018			
Classes are offered in a block of 9 weeks (30 or 45 minute classes) in each of the 4 public school terms.			
PRE-SCHOOL	Age	Class length	Time
Tuesdays or Thursdays			
Babes in Arms'	Up to 12 months	30 mins	10.00 – 10.30am (Tues) 9.30-10.00am (Thurs)
Fridays			
1 Year Toddlers Class	Up to 18 months	30 mins	9.30-10.00am
2 Year Class	18 months-2.5 years	30 mins	10.15-10.45am
3 & 4 Year Class	2.5 to 4 years	45 mins	11.00-11.45am
Saturday			
Family Class	Siblings (Up to 5 years of age)	45 mins	9.00 – 9.45am
Family Class	Siblings (Up to 5 years of age)	45 mins	10.00 -10.45am

Presented by experienced NECOM music education specialists, the sequenced program gradually introduces the music concepts of pitch, beat, rhythm, dynamics and tone colour – all the building blocks for a lifelong love and understanding of music. The program in 2018 offers:

Babes in Arms' Class or 1 Year Toddlers Class

Classes for our youngest Mini Minstrels introduce a variety of songs, actions, movement activities, music games, listening to music, playing percussion instruments such as bells and mini drums, and story-telling with music.

2 Year Class or 3 & 4 Year Class

These classes gradually build skills and confidence in singing and memorising tunes, dances and movements of simple songs and rhymes, honing fine and gross motor skills through movement to music, and playing a variety of percussion instruments.

Family Class

For families with children of mixed ages up to 5 years of age, classes offer musical activities to suit a variety of levels and skills. NB A minimum of 8 enrolments is required for the class to run on Saturday mornings.

2018 NECOM Term Dates (based on public school terms)

(NECOM) Term 1, 2018	Term 2, 2018	Term 3, 2018	Term 4, 2018
05.02.2018-13.04.2018	30.4.2018-6.07.2018	23.07.2018-28.09.2018	15.10.2018-14.12.2018

NECOM's pre-school Mini Minstrels Programs is an ideal springboard for children when they commence Kinder at school and are ready to take the next step in their music learning. NECOM offers K-Year 2 children the opportunity to join the K-Yr 2 Minisingers Choir or to learn a string or woodwind instrument in the Foundation Program. Please check the NECOM website or call the office for further information.

2018 MINI MINSTRELS ENROLMENT INFORMATION

This is an important summary of our Enrolment Policy. Please read carefully before completing your enrolment.

Enrolment Terms & Conditions

- Programs are designed for the full year of sequential activities and it is assumed that enrolment is for the full year unless cancellation in writing is received 4 weeks before the start of each term (refer to 'Cancellation of Enrolment' details below).
- To activate enrolment, all parents MUST complete the new 2018 Enrolment & Payment form. After this is processed, invoices for Terms 2, 3 and 4 will be sent automatically 4 weeks before the start of each term.
- It is the responsibility of the Account Holder (parent/guardian) to notify the NECOM Office of any changes to their contact addresses and student enrolment details as soon as these details change.
- NECOM reserves the right to alter class times or cancel classes if insufficient enrolments are not received for each class group.
- NECOM reserves the right to suspend/cancel enrolments if accounts remain outstanding.
- Accounts that remain unpaid are sent to appropriate agents for recovery. If recovery/legal action is undertaken, the Account Holder (parents/guardians/student) will be responsible for all expenses in relation to the collection of the out-standing amount including, but not limited to, all charges and fees, legal costs on an indemnity basis, and disbursements.
- Relevant NECOM policies and directions apply to parents/guardians/students. These policies may be varied at times by NECOM and up to date copies can be obtained upon request to NECOM.
- Whilst all care is taken, NECOM accepts no liability for thefts, damage, accidents or injuries that may occur whilst on NECOM premises.

2018 Term Fees and Payment Options

Mini Minstrels Program	Fee/Term	Options
9 x 30 minute classes	\$110	Early Bird Discount
	\$120	Standard
	\$155	Late Payment Fee
9 x 45 minute classes	\$125	Early Bird Discount
	\$135	Standard
	\$170	Late Fee

Deadlines for Payment Options 2018				
	Term 1	Term 2	Term 3	Term 4
Early Bird Discount	Fri 2/2	Fri 27/4	Fri 20/7	Fri 12/10
Standard	Fri 23/2	Fri 18/5	Fri 10/8	Fri 2/11
Late Fee	Payment after Standard Fee deadline passes			

Term Fee Payment Dates & Options

Refer to Table of fees and payment dates overleaf. **NB: If your fee payment/instalment payment is not received in full or part by week 4 of each term, NECOM reserves the right to cease or suspend lessons.**

Payment Options

- o Early Bird Discount of \$10
- o Standard fee
- o Late Payment fee of \$35

Pay by the Friday before term starts and get a \$10 discount (Fri 2 February for Term 1, 2018)
 Pay by Friday of Week 3 in each term (Fri 23 Feb in Term 1, 2018)
 Standard Payment deadline missed incurs an additional late penalty of \$35

Instalment Payment Plan

Pay term fee by instalments - contact NECOM office to agree on a payment plan

Class Attendance Policy: Terms & Conditions

- New students who enrol after the beginning of the term will be given a pro-rata reduction off the standard term fee.
- Missed classes will NOT receive a refund under any circumstances.
- In exceptional circumstances (e.g. serious prolonged illness or accident with a doctor's certificate), a request for credit or a refund must be made in writing by post or email (admin@necom.org.au) to NECOM.
- An administration fee of \$25 will apply if a credit or refund is approved due to exceptional circumstances.

Cancellation of Enrolment & Withdrawal from program

- Programs are designed for the full year of sequential activities and it is assumed that enrolment is for the full year.
- If you decide to stop attending the classes, you must cancel your enrolment and withdraw from the annual program.
- **To cancel your enrolment you must:**
 - o **Notify NECOM office in writing (mail or email admin@necom.org.au) at least 4 weeks before the start of each term.**
- **If you do not cancel your enrolment, you will be automatically invoiced for your continuing enrolment and must pay the term fee.**
- A telephone call, text or casual conversation with your teacher does not constitute an official written notification to NECOM administration of your cancellation of enrolment.
- Failure to attend classes does not constitute cancellation, withdrawal or deferment and fees will remain payable.
- If you forget or fail to give written notice to cancel your enrolment before the first week of the term, you will be liable to pay the full term fee as NECOM has contracted the teacher and booked the timeslot to deliver those lessons to the student.
- An administration fee of \$25 will apply if a credit or refund is approved.