

**NEW ENGLAND**  
**CONSERVATORIUM of MUSIC**  
**2020 INSTRUMENTAL/VOCAL & PERCUSSION**  
**LESSONS ENROLMENT**

**Steps 1-6 MUST be completed before enrolment can be processed.**

**Step 1: Parent/Guardian Details      Family ID number:**

**Parent/Guardian No 1**

Surname \_\_\_\_\_ Given Name \_\_\_\_\_

Address \_\_\_\_\_

Mobile \_\_\_\_\_ Tel \_\_\_\_\_

Email \_\_\_\_\_

**Parent/Guardian No 2 As above or**

Surname \_\_\_\_\_ Given Name \_\_\_\_\_

Address \_\_\_\_\_

Mobile \_\_\_\_\_ Tel \_\_\_\_\_

Email \_\_\_\_\_

• **Postal & Email Address of person responsible for fee payment:**

Parent/Guardian 1 OR  Parent/Guardian 2 OR  As below:

\_\_\_\_\_

**Step 2: Student Details      Student ID number:**

Surname \_\_\_\_\_ Given Name \_\_\_\_\_

Female  Male    Date of Birth \_\_\_\_\_ Age (years) \_\_\_\_

School Year in 2020 \_\_\_\_ School \_\_\_\_\_

Residential Address \_\_\_\_\_

Instrument/Vocal \_\_\_\_\_ Yrs Playing \_\_\_\_ Teacher \_\_\_\_\_

• Preferred location for individual lesson:  School  NECOM

• Instrument Hire       I hire an instrument from NECOM  
    I do NOT hire an instrument

• Health Information: The student has the following medical conditions that may require medical attention or supervision during lessons, ensembles and/or performances.

\_\_\_\_\_

Additional Demographic Information (optional)

• Is the student of Aboriginal/Torres Strait descent? Yes  No

• Is English their 2<sup>nd</sup> language? Yes  No

**Step 4: Payment Options**

I have checked the Fee Pay Options and Payment Dates on the Information Form and will pay the Term Fee by the following payment option & due date.

**Early Bird Discount Fee** – by 5pm Friday before term starts

- Beginners: \$390 for 30 min lessons
- Intermediate: \$585 for 45 min lessons
- Advanced: \$770 for 1 hr lessons

OR

**Standard Fee** – by 5pm Friday of Week 3 of the term

- Beginners: \$400 for 30 min lessons
- Intermediate: \$595 for 45 min lessons
- Advanced: \$780 for 1 hr lessons

OR

**Late Payment Fee** - after 5pm Friday of Week 3 of the term

- Beginners: \$435 for 30 min lessons
- Intermediate: \$630 for 45 min lessons
- Advanced: \$815 for 1 hr lessons

OR

**Family payment plan** – I have agreed on an individual instalment payment plan with NECOM administration

**Pay Full Year in Advance** – Pay full year in advance and receive a 5% discount on the annual fee. Refunds granted for withdrawals will be less 6 weeks' notice + NECOM discounts + administration fee.

OR

**Apply for Family Members Discount for multiple enrolments**

Names of family members enrolled at NECOM are:

\_\_\_\_\_

**I will make payment by:**

**Mail:** Cheque or money order made out to 'NECOM Ltd' with full student name written on the back for reference to NECOM, PO Box 1313, Armidale NSW 2350

**Direct Transfer:** BSB 932000 & A/C 694170 (full student name as reference)

**Cash:** In person only at NECOM Office

**Telephone:** 02 6788 2135 (Credit card only)

Credit Card       Visa       MasterCard

Cardholder Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Expiry Date \_\_/\_\_/\_\_ CCV \_\_\_\_\_

**Step 5: Enrolment Requirements**

**I have read and will uphold the Enrolment Terms & conditions, including Lesson attendance, absence/withdrawal policy.**

I have read and will uphold the Fee Payment Terms & Conditions, including payment options, refunds/withdrawal notification.

I understand enrolment is for the full year unless I give written notice to cancel my enrolment 4 weeks before the start of the term.

I understand that NECOM may take and use photography or videos of activities & participants for promotional & archival purposes.

Signed Parent/Guardian No 1

\_\_\_\_\_ Date \_\_\_\_\_

Signed Parent/Guardian No 2

\_\_\_\_\_ Date \_\_\_\_\_

**Step 6: Return your 2020 Enrolment and Fee Payment:**

**Email:** admin@necom.org.au

**By mail:** NECOM, PO Box 1313, Armidale NSW 2350

**In person:**

NECOM, Level 1, CB Newling Building (Old Teachers College)  
Cnr Mossman & Faulkner Streets, Armidale, 2350

2020 Office Opening Hours during School Term

Monday, Wednesday, Thursday 9am-5pm;  
Tuesday 9am-6pm,  
Friday 9am-4pm

