

2020 MUSIC THERAPY PROGRAM: COURSE & ENROLMENT INFORMATION



Music Therapy is the planned use of music-based interventions to assist clients in achieving non-musical therapeutic goals. It is an allied health profession and can be effective for clients with a range of needs - social, emotional, motor, sensory and cognitive.

The New England Conservatorium’s Music Therapy Program, established in 2011, is the only one of its kind in the New England area. It provides individual and group music therapy sessions for children and adults with a range of needs.

NECOM’s Music Therapy Program is delivered by a registered Music Therapist:

Music therapy programs can be offered depending on the needs of the client eg:

- Individual sessions – 30 or 45 minutes
- Group Sessions – for clients or group work with family or developing relationships with others – 45 minutes

All clients are provided with:

- An initial assessment that will include a report and an individually designed music therapy program
- 9-week block of sessions during each term (4 school terms each year)
- Evaluation – an evaluation of whether goals have been met and any recommendations for future input

2020 Music Therapy Program Fees	Fee	Payment Options
Private individual consultation and assessment (1 hour)	\$135	Standard
Individual 9-week block of Sessions (30 minutes each week)	\$510	Early Bird Discount
	\$520	Standard
	\$555	Late Payment Fee
Individual 9-week block of Sessions (45 minutes each week)	\$735	Early Bird Discount
	\$745	Standard
	\$780	Late Payment Fee
Group 9-week block of Sessions (45 minutes each week)	\$415	Early Bird Discount
	\$425	Standard
	\$460	Late Payment Fee

2020 MUSIC THERAPY PROGRAM Term Dates

Term 1, 2020	Term 2, 2020	Term 3, 2020	Term 4, 2020
03.02.2020-09.04.2020	27.4.2020-03.07.2020	20.07.2020-25.09.2020	12.10.2020-11.12.2020

2020 MUSIC THERAPY PROGRAM: ENROLMENT INFORMATION

This is an important summary of our Enrolment Policy. Please read carefully BEFORE enrolling and file for future reference.

Enrolment

- Your initial enrolment for 2020 MUST be made on the Enrolment Form and include payment. Invoices for ongoing enrolment in the following terms will be emailed automatically.
- To enrol, please read the enrolment requirements and conditions carefully; complete Steps 1-4 of the enrolment form and return to the NECOM office by the due date with payment.

Fees & Payment Options

Refer to Table of fees and payment dates overleaf. NB: If your fee payment/instalment payment is not received in full or part by week 4 of each term, NECOM reserves the right to cease or suspend lessons.

Payment Options

- o Early Bird Discount of \$10
- o Standard fee
- o Late Payment fee of \$35

Family Discount * new for 2020

Instalment Payment Plan

Pay Full Year in Advance

Pay by the Friday before term starts and get a \$10 discount (Fri 31 January for Term 1, 2020)
Pay by Friday of Week 3 in each term (Fri 14 Feb in Term 1, 2020)
Standard Payment deadline missed incurs an additional late penalty of \$35
For families with two or more family members enrolled in NECOM programs.
Pay term fee by instalments - contact NECOM office to agree on a payment plan
Pay full year's fees in advance by the Early Bird deadline for Term 1 (Fri 31 January 2020) and receive an additional discount of 5% off the annual fees. The refund for withdrawal will be calculated on 6 weeks' notice + the initial NECOM discounts given + *administration fee.

Deadlines for Payment Options 2020				
	Term 1	Term 2	Term 3	Term 4
Early Bird Discount	Fri 31/1	Fri 24/4	Fri 17/7	Fri 9/10
Standard	Fri 14/2	Fri 15/5	Fri 7/8	Fri 30/10
Late Payment	Payment after Standard Fee Deadline Passes			
Instalment Plan	Devise instalment payment plan with NECOM			

Enrolment Terms & Conditions

- Fees** – Fees will be subject to change.
- Sessions Attendance Policy**
 - Programs are designed for a full 9-week block of sessions. Partial attendance is not an option.
 - Enrolment will be accepted only on condition of a commitment to attend the full block of 9 weeks.
 - All clients must be accompanied by a support worker, carer or a family member to comply with OHS requirements.
- Individual Sessions - Missed and Make-up Sessions Policy**
 - A minimum of 48 hours' notice must be given to the Music Therapist if the client cannot attend an individual session. The Music Therapist will offer an alternative time (to be negotiated).
 - A session missed with less than 48 hours' notice, or without notice, is not eligible for a refund or credit. Under exceptional circumstances, a replacement session might be given but only at the discretion of the Music Therapist.
- Group Sessions - Missed and Make-up Sessions Policy**
 - Any absence from a Group Session by a client will not be made up.
 - The only circumstance where a group session will be made up is where the session has been cancelled because the Music Therapist, staff members or support workers are not available to support the session.
- Withdrawal**
 - Notification of intention to withdraw must be made in writing (mail or email admin@necom.org.au) to NECOM administration at least 4 weeks prior to the commencement of each block of sessions.
 - Where written notice of withdrawal is made after the term commences, the full term fee will be payable.
 - A telephone call, text or conversation with the therapist, or failure to attend a session with the intention of withdrawing does not constitute a written notification of withdrawal and fees will remain payable for the block.
 - In exceptional circumstances (e.g. serious prolonged illness or accident with a doctor's certificate), a request for credit or a refund must be made in writing by post or email (admin@necom.org.au) to NECOM.
 - An administration fee of \$25 will apply if a credit or refund is approved.



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